STAFF ADVISORY COMMITTEE MEETING
11.7.2013

Thursday, November 7, 2013, 10:00-11:00 a.m.
Mason 124
Members Present: Jacob Bane, Brittany Buxton-Graham, Caroline Chao, Doug Farren, Patti Hambley, Kozue Isozaki, Anthony Palma, Doug Farren
Members Absent:
Non-Members Present: John Blust

USAC (John Blust, blust.5@osu.edu and Liz Trolli, Elizabeth.Trolli@osumc.edu)
- USAC made actionable recommendations to OSU Sr. Leadership and is following up on those recommendations
- Working on establishing a staff Ombuds; task force is currently benchmarking
- Will plan a February meeting for all SACs to get together, as well as a half day retreat for SACs in late 2014
- Extended deadline for Staff Development Grants (Nov. 12), will have a second option to apply in February
- Monitoring university work on Reclassification Project – will have update/timeline information at February SAC meeting
- USAC has open meetings on the 2nd and 4th Wednesdays each month; RSVP requested to ensure space

SAC Budget Update

Beat Michigan Tailgate (Nov 26, 11:30am-1pm)
- Completed: Mason Rotunda Space Reservation, Catering, Brutus Reservations
- Remaining Coordination
  - Advertising- Email blast on Nov 12 and reminder on Nov 19. Encourage buckeye attire (Patti, Jacob)
  - Activities- None
  - Decoration, Music, Pictures for the screen- Buckeye music, buckeye décor and pictures (Caroline). Band videos (Jacob)
  - BFC forms- Deadline Nov 26, prize= donuts and coffee. (Brittany) Extend deadline if necessary.
  - Photographer (Kozue)
- Plan to set up buffet tables behind the screen

Staff Recognition Awards – Proposed partnership with HR
- Max-In-Action: SAC will help HR with communication (email/webpage) in Jan.
- Coykendale Award: SAC taking over Selection Committee (reading nominations, etc.)- Late Jan or early Feb. Lesion of communication- Jacob.
Bucks for Charity

Chair Massages Sessions by the Wellness team- Dec 12
  • Any help promoting or staffing needed? - Promotion help (Mason Rotunda, 10-2p) - Use tailgate for kick off (sign-up sheet/ waitlist). Include in email communication for tailgate.

Additional Agenda Items (if time allows)
Create a signature line for SAC.
Co- SAC email sender- Jacob
Food trucks- Business proposal sent. Planning to start communication with South campus on how they brought food carts on campus.