STAFF ADVISORY COMMITTEE MEETING MINUTES

Thursday, February 9, 2012
Mason 245

**Members Present:** Miranda Gerberding, Molly Hood, Roberta Albert, Audrey Rhodebeck, Kaylin Ward, Andrea Evans, John Jacobs

**Members Absent:** n/a

**Non-Members Present:** Bill Watercutter

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- **On the Agenda:**
  - ~ Staff Brown Bag lunch series (Bill)
  - ~ Mason Mixer breakfast
  - ~ Misc. items

- **Staff Brown Bag lunch series**
  - February 22, first lunch series presented by Larry Inks on “Social Styles”
    - ~ 11:30am – 1pm, Mason Hall 2nd floor rotunda
  - Suggestions and other ideas for topics:
    - ~ Dan Oglevee, personal finance
    - ~ Joe Testa, tax & related
    - ~ Kurt Roush, effective presentations
    - ~ Jeff Rice, career insights
    - ~ Manage conflict, personal safety (self-defense and/or CPR), building relationships, organizational skills/time management, ethics/trust in the workplace, stress management, developing leaders, professional development, etc.
  - ~ Have enough topics right now to hold one every other month
  - ~ Other suggestions:
    - ~ Recording the sessions, putting them online/streaming (Eva Bradshaw)? Hosted on SAC website page?
    - ~ John will help set-up a way to track attendance

- **Upcoming Events**
  - ~ Mason Mixer breakfast (February 15)
    - ~ 8am – 9:30am, 2nd floor rotunda of Mason Hall

**LOGISTICS:**
- Caterer arrives @ 7am, Kaylin &/or Miranda will meet
- Molly will bring nametags and raffle tickets/basket
- Roberta will bring items to give away in raffle
- Miranda will bring tent cards with conversation starters
- **Miscellaneous Items**
  - Miranda & Audrey will be attending the staff recognition committee meeting, they will pick the staff member for the upcoming Coykendale Award
    - Audrey and Miranda will follow-up

**Next Meeting:** Thursday, March 8, 2012 at 11am
TBD