**Name of the institution**  
WU (Vienna University of Economics and Business)

**Erasmus Code**  
A WIEN05

**Address**  
Welthandelsplatz 1, Building LC  
1020 Vienna, Austria

**Website**  
[www.wu.ac.at/start/en](http://www.wu.ac.at/start/en) (University)  
[www.wu.ac.at/io/en](http://www.wu.ac.at/io/en) (International Office)

**Contacts at the International Office**

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head of International Office</td>
<td>Lukas Hefner</td>
<td><a href="mailto:lukas.hefner@wu.ac.at">lukas.hefner@wu.ac.at</a></td>
<td>+43 1 31336 4312</td>
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<td>Division Head</td>
<td>Caroline Heinle</td>
<td>+43 1 31336 4316</td>
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<tr>
<td>Coordinator Graduate Exchange Programs PIM Network</td>
<td>Claudia Grafenhofer</td>
<td><a href="mailto:claudia.grafenhofer@wu.ac.at">claudia.grafenhofer@wu.ac.at</a></td>
<td>+43 1 31336 5553</td>
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<td>Undergraduate Exchange Division</td>
<td>Division Head</td>
<td>Vivienne Schneider</td>
<td>+43 1 31336 4303</td>
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<tr>
<td>Coordinator Undergraduate Exchange Programs Europe</td>
<td>Marlene Wahlmüller</td>
<td><a href="mailto:marlene.wahlmueller@wu.ac.at">marlene.wahlmueller@wu.ac.at</a></td>
<td>+43 1 31336 5342</td>
</tr>
<tr>
<td>Coordinators Undergraduate Exchange Programs Asia, Australia, Latin America &amp; New Zealand</td>
<td>Christiane Dietrich</td>
<td><a href="mailto:christiane.dietrich@wu.ac.at">christiane.dietrich@wu.ac.at</a></td>
<td>+43 1 31336 4315</td>
</tr>
<tr>
<td>North America</td>
<td>Kaan Tasli</td>
<td><a href="mailto:kaan.tasli@wu.ac.at">kaan.tasli@wu.ac.at</a></td>
<td>+43 1 31336 4962</td>
</tr>
<tr>
<td>International Short Programs and Summer Universities (ISUs)</td>
<td>Sarina Gludovatz</td>
<td><a href="mailto:sarina.gludovatz@wu.ac.at">sarina.gludovatz@wu.ac.at</a></td>
<td>+43 1 31336 4314</td>
</tr>
<tr>
<td>Academic Calendar 2014/15</td>
<td>Winter Semester 2014/15:</td>
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<tr>
<td><strong>Semester dates:</strong></td>
<td>October 1, 2014 – February 1, 2015 (Please note: several courses for exchange students end before the Christmas break.)</td>
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<tr>
<td><strong>Introduction days:</strong></td>
<td>September 5, 2014 – September 26, 2014 (Orientation and Cultural Program, pre-semester German language course)</td>
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<tr>
<td><strong>Latest possible day of arrival:</strong></td>
<td>September 30, 2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Introduction days:</strong></td>
<td>September 5, 2014 – September 26, 2014 (Orientation and Cultural Program, pre-semester German language course)</td>
<td></td>
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<tr>
<td><strong>Recommended arrival date for participants in the Orientation and Cultural Program and/or pre-semester German language course is Thursday, September 4, 2014.</strong></td>
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</table>

**Summer Semester 2015:**

**Semester dates:** March 2, 2015 – July 3, 2015

**Introduction days:** February 6, 2015 – February 27, 2015 (Orientation and Cultural Program, pre-semester German language course)

**Latest possible day of arrival:** February 26, 2015

Recommended arrival date for participants in the Orientation and Cultural Program and/or pre-semester German language courses is Thursday, February 5, 2015.

**Exam Dates**
- Depends on the courses chosen, no specific examination period that would be generally valid.

**Holiday Dates**
- **Christmas Break:** December 24, 2014 – January 6, 2015
- **Easter Break:** March 30, 2015 – April 12, 2015

**Nomination Deadlines**
- **For the Winter Semester:** May 1
- **For the Summer Semester:** Nov 1

**Online Registration Process**
The home university exchange coordinator is asked to register the students online, send us a signed and stamped **Student Nomination Form** and forward **Nomination Letters** including their WU student ID and password to the nominated exchange students.

**Language of Instruction**
- German, English

**Programs Open to Exchange Students**
Courses in English ([www.wu.ac.at/io/en/incoming/courses/coursesinenglish](http://www.wu.ac.at/io/en/incoming/courses/coursesinenglish)) and, subject to German language skills, courses in German language from the general course catalogue ([www.wu.ac.at/io/en/incoming/courses](http://www.wu.ac.at/io/en/incoming/courses)).

**Subject fields** include:
- Marketing and Management
- Finance, Investment and Accounting
- Human Resources and Organizational Behavior
- Strategic Management
- Information Systems
- Economics, Economic Policy and Trade Management
- European and Eastern European Studies
- Business Skills

For information about grading, assessment, course types, etc., please also have a look at: [www.wu.ac.at/io/en/incoming/courses/ects](http://www.wu.ac.at/io/en/incoming/courses/ects)

**Minimum/Maximum Course Load for Incoming Students**
There is no minimum requirement for incoming exchange students. However, there is a maximum course load of 36 ECTS plus one Business German language course.
**Are German language courses offered ...**

... before the semester/term?
Yes, optional, during the Orientation and Cultural program three weeks prior to the start of the semester and subject to application within the nomination deadline, limited number of places, reduced fee for Erasmus students available.

... during the semester/term?
Yes, 5 different levels, limited number of places, no costs.

**Type of Accommodation Offered**
Student residence halls, subject to application within the nomination deadline and transfer of deposit, please also consult: [http://www.wu.ac.at/io/en/incoming/housing](http://www.wu.ac.at/io/en/incoming/housing) and [www.housing.oead.ac.at/index_e.asp](http://www.housing.oead.ac.at/index_e.asp)

**Contact for Accommodation (Including phone number, fax and email)**
OEAD-WohnraumverwaltungsGmbH
Ebendorferstraße 7, 1090 Vienna
T +43 1 53408 800, fax: +43 1 53408 899
housing@oead.at

**Further Services for Exchange Students**
**Academic Advisors:**
For each of the WU partner universities, one member of WU faculty serves as an academic advisor, supports in selecting appropriate courses and gives advice on related academic matters.

**Orientation and Cultural Program:**
3 weeks prior to start of semester, includes tourist program, field trips, presentation on Austria, etc.

**Buddy Network:**
The Students Association at WU (OeH) provides foreign exchange students with a ‘Buddy’, a WU student who acts as his/her personal mentor. The Buddy Network also organizes a large number of social activities for exchange students, like parties, skiing trips, trips to neighboring countries, theater visits, dancing courses, etc.

**Cost of Living**

<table>
<thead>
<tr>
<th>Expense</th>
<th>Approx. Cost</th>
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<tbody>
<tr>
<td>Housing</td>
<td>€ 400–600 per month</td>
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<tr>
<td>Insurance</td>
<td>€ 50 per month</td>
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<tr>
<td>Food, personal expenses</td>
<td>€ 220–300 per month</td>
</tr>
<tr>
<td>Utilities (phone, mail, etc.)</td>
<td>€ 15–30 per month</td>
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<tr>
<td>Entertainment</td>
<td>€ 50–150 per month</td>
</tr>
<tr>
<td>Vienna public transport</td>
<td>€ 150 per semester</td>
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<tr>
<td>Books</td>
<td>€ 75–150 per semester</td>
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<tr>
<td>OeH-Beitrag (Students Association Fee)</td>
<td>€ 18 per semester</td>
</tr>
</tbody>
</table>

**Entry and Residence Regulations**
Nationals of non-EU/EEA countries (so-called “third country nationals”) need an entry visa or residence permit for entry into and residence in Austria. The type of permit depends on the length and purpose of the stay.
For details please visit: [http://www.oead.at/welcome_to_austria/legal_practical_issues/entry_to_austria/EN/](http://www.oead.at/welcome_to_austria/legal_practical_issues/entry_to_austria/EN/)

**International Summer University**
This short-term academic program takes place from July 7 – 25, and July 28 - August 14, 2014 at WU. Students can take 2-3 business courses and earn graduate or undergraduate credit. Networking opportunities and social programs with colleagues from over 30 countries add to the experience. WU partner universities can nominate their students to participate as exchange students.
For details please visit: [www.wu.ac.at/io/en/isuwu](http://www.wu.ac.at/io/en/isuwu)