Global Options in Business
Pre-Approval Form

Student Full Name: ____________________________    OSU Email: ______________________________

This form is provided to students who are requesting evaluation for courses/programs/activities that are currently not approved to be used towards the Global Option in Business requirements. Complete this form and submit a syllabus or proposal statement for evaluation, prior to engaging in the course/program/activity. Post-approvals will not be allowed.

Select the category which you are requesting for pre-approval from the list below;

☐ A. Global Academic Exposure
☐ B. Global Experiential Exposure
☐ C. Culture and/or Language Exposure
☐ D. Global Activity Exposure

Proposal for Pre-Approval
Follow the instructions below to request evaluations for your proposed courses/programs/activities.

Course Pre-Approval Process
Please submit the below three items for evaluation on course pre-approvals;

1) Course number: ____________________________
2) Course Title: ____________________________
3) Submit the full course syllabus of the class.

Program Pre-Approval Process
Please submit the below five items for evaluation on program pre-approvals;

1) Program Name: ____________________________
2) Program Coordinator Name: ____________________________
3) Program Coordinator Email: ____________________________
4) Program Webpage (if applicable): ____________________________
5) Submit proposal statement covering the program details (what /where), duration of the program, how it meets the spirit of the Global Option in Business in the category of your selection, and how to verify completion of the program.

Activity Pre-Approval Process
Please submit the below five items for evaluation on activity pre-approvals;

1) Activity Name: ____________________________
2) Activity Facilitator/Advisor Name: ____________________________
3) Activity Facilitator/Advisor Email: ____________________________
4) Activity Webpage (if applicable): ____________________________
5) Submit proposal statement covering the activity details (what /where), duration of the activity, how it meets the spirit of the Global Option in Business in the category of your selection, and how to verify completion of the activity. Make sure the activity you submit has a minimum 10 hour of work time and a person who can verify your participation.

Revised 7/24/2015