

**Summer Global Internship Program  
Resume Review Agreement**

**Date:**

**Name of Student:**

**Check all of the following if the student's resume meets the below requirements:**

Resume Requirements for the Summer Global Internship Program

- No more than 1 page
- Covers the entire page (top to bottom and left to right)
- Professional (overall, formatting, font size, font color, wording, etc.)
- Name at the top of the page
- No objective or summary sections
- No unnecessary high school content
  - Can keep if it conveys business skills of the student such as leadership
- GPA
- Academic section is at the top
- Appropriate interests (if applicable)
- No grammatical errors
- No references

**I agree that I have review this student's resume and it has met the basic resume requirements for the Summer Global Internship Program.**

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Printed Name

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Signature

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Title