REAL ESTATE INVESTMENT ANALYST

Overview:
As part of our corporate financial investment division, we have an aggressive real estate investment area. This position will support two senior loan officers as a financial analyst in all aspects of producing mortgage loan investments in their respective territories.

Duties and Responsibilities:
- Analyze commercial real estate mortgage investment submissions.
- Independently produce discounted cash flow valuations and other financial analysis using established parameters and direction from loan officers.
- Prepare drafts of applications and investment committee presentations including limited negotiation of same.
- Gather, initially review and process information for internal appraisal, environmental and engineering studies.
- Develop capital requests to present to Corporate Real Estate for project approval.
- Interface with landlords on landlord responsibilities, common area maintenance issues and other store property-related issues.
- Work with landlords to negotiate lease renewals and obtaining additional renewal options.
- Work with in-house attorneys in the preparation, review, and finalization of legal documents.
- Develop and nurture working relationships with area developers, retail commercial brokers, and municipal officials.
- Travel as required (with loan officers and eventually independently) to inspect, analyze and negotiate commercial mortgage investments.

Qualifications:
- Working knowledge of commercial real estate investments including valuation and legal issues
- Strong analytical abilities
- Excellent PC skills including Excel, Word and discounted cash flow analysis (Argus preferred)
- Ability to interact professionally and independently with a wide variety of borrowers and mortgage bankers across the country
- Highly developed communication and presentation skills (both written and verbal)
- Strong organizational skills
- Ability to work on variety of projects simultaneously both independently and as part of a team
- Major in Finance, Real Estate, Accounting, or have 2+ years of commercial real estate experience during school breaks or while a student at the University. Must have strong negotiation skills in addition to a strong financial acumen.

NOTES and QUESTIONS to ask: